

BOARD OF TRUSTEES MEETING
Darcy Library of Beulah
January 21, 2025

Call to Order: The regular Board of Trustees meeting called to order at 3:57 PM. Those in attendance and constituting a quorum were:

Present: Cathy Hahn, Chloe McGehee, Betsy Taylor, Debby Laslo, Ann Strehle

Absent: Dan Schoonmaker

Guest(s): Christy Trigg (Director), Lindy Evans

Approval of Agenda: Taylor moved to approve the agenda, Laslo supported, the agenda was approved.

Approval of Minutes From Previous Meeting (11-12-24): McGehee moved to approve the minutes of the previous meeting, Laslo supported and the minutes were approved.

Treasurer's Report (See corresponding documents)

- Review of the financial statement for the six-month period-ending December 31, 2024.
 - Net loss for six-months is \$34,478 compared to the original budgeted loss of \$44,609.
 - \$32,329 received of estimated (\$87,000) property tax payments.
 - Bills paid (\$20,047.23) from November 19, 2024 to January 21, 2025.
- Taylor moved to approve the financial statement, Laslo supported, the motion was approved.

Director's Report (Christy Trigg - Director)

- Christy is working on finishing up her Beginner Workshop with the Michigan Library. She is weeding books and ordering books.
- Working on getting a supply list together and having an inventory of them.
- Started to digitize staff procedures so they could be reviewed and updated on a regular basis.
- December events included a Dolly Parton birthday party, 20 people attended, 9 were kids. Holiday collection for local animal shelters, A Darcy Library Christmas with Denny-reading, crafts, cookie decorating
- Upcoming events were discussed as well as future plans for Winterfest and teen programs.
- Christy presented stats regarding patron activity, genre of books loaned, and number of books loaned
- Planning a life-sized Candy Land game for Winterfest, Feb.8

Committee Reports

Personnel Committee

- None

Maintenance Committee

- Bathroom switch was repaired
- Gary Pallin is the new maintenance man, replacing Eric Salyer

Liaison Report with Friends of the Darcy Library

- \$1450 was raised at the December bake sale, next bake sale is Feb.8 Winterfest

Unfinished Business

- **Anishinaabe Land Acknowledgement:**
 - The Village of Beulah is working on this, Library will use what they develop.
- **Helen Tanner American Indian Collection**
 - On hold
- **Library Millage Update/Discussion**
 - Ann and Christy will meet with Benzonia Library next week. Benzonia wants a .2 mill increase, a time frame needs to be figured out as well.
- **Policy and Conduct**
 - Patron Conduct Policy changes were made and distributed for review. McGhee moved to accept the changes, Laslo supported, motion was approved.
- **Library memorial for Janice Schoonmaker**
 - In planning stages

New Business

- **Board Meeting Time**
 - Taylor moves to change the time to 3:30 pm beginning in February, Hahn supported, the motion passed.
- **ADA Compliance**
 - Book shelf spacing needs a little bit of moving to be ADA compliant

Public Comment

- Lindy Evans from State Savings Bank, Benzie County Chamber of Commerce, Beulah Boosters
 - Offered help and support

Next Meeting: The next meeting is scheduled for Tuesday, February 18, 2025, at 3:30 PM at the Darcy Library.

Adjournment:

Laslo moved to adjourn the meeting, Hahn supported, meeting adjourned at 4:57 PM.

Respectfully submitted: Catherine Hahn, Recording Secretary